

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: February 1, 2021

CAO File No. 0130-02102-0000

Council File No. 20-1637

Council District: Citywide

To: The Mayor
The Council

From: Richard H. Llewellyn, Jr., City Administrative Officer 

Reference: Department of City Planning transmittal dated December 29, 2020; Received by the City Administrative Officer on December 29, 2020; Additional information received through January 8, 2021

Subject: **REQUEST TO EXECUTE A GRANT AGREEMENT WITH THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) FOR THE REGIONAL EARLY ACTION PROGRAM (REAP) SUBREGIONAL PARTNERSHIP PROGRAM IN AN AMOUNT NOT TO EXCEED \$7,028,000**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Adopt the recommendations of the Department of City Planning (DCP) report dated December 30, 2020, relative to a grant agreement with the Southern California Association of Governments (SCAG) for the Regional Early Action Program (REAP) Subregional Partnership Program in an amount not to exceed \$7,028,000; and,
2. Authorize the Director of Planning, or designee, to prepare Controller instructions to make any necessary technical adjustments consistent with the Mayor and Council action on this matter, subject to the approval of the City Administrative Officer, and request the Controller to implement these instructions.

SUMMARY

The Department of City Planning (DCP) requests authority to execute a grant agreement with the Southern California Association of Governments (SCAG) for the Regional Early Action Program (REAP) Subregional Partnership Program in an amount not to exceed \$7,028,000 for an approximate three-year term commencing on the date of execution and ending on June 30, 2023. The DCP states it will utilize the grant funds to support existing work programs in its Citywide and Community Planning Bureaus. The grant funds for staff costs associated with the REAP Subregional Partnership Program will be dispersed to the DCP on a reimbursement basis and could

replace up to \$4.2 million in existing salary funding over the grant term. Additionally, the DCP has negotiated a separate payment process with SCAG for contractual services costs associated with the grant work whereby SCAG will release funds to DCP for the payment of contractor invoices after approval by SCAG and DCP. This process for contractual services cost payments eliminates the need for the front funding of these costs. The DCP has stated it will utilize existing contracts for work related this grant and that it may make future request for additional contract authorities as necessary.

On September 30, 2020, and December 1, 2020, the DCP and the Housing and Community Investment Department (HCID) submitted joint applications to SCAG for the REAP Subregional Partnership Program. The DCP transmittal only addresses the DCP portion of the REAP Subregional Partnership Program and HCID will request the necessary authority to execute a related grant agreement with SCAG for the REAP Subregional Partnership Program through a separate report. The REAP Subregional Partnership Program grant from SCAG would support several existing DCP work programs including updates to the Housing, Land Use, Framework and Safety elements of the General Plan, community and neighborhood planning, development of the Policies and Procedures Ordinance, and technical studies to support long-range planning efforts. Additional information regarding the REAP Subregional Partnership Program can be found in the DCP report dated December 30, 2020.

FISCAL IMPACT STATEMENT

Approval of the recommendations of this report would have a positive impact on the General Fund as reimbursements from SCAG would replace up to \$4.2 million in salary funding for existing work programs over a three-year period. There is no impact projected from the contractual services portion of the SCAG REAP Subregional Partnership Program as SCAG would release funds to the City to make payments to contractors without the need for the City to front fund those costs.

FINANCIAL POLICIES STATEMENT

The recommendations of this report comply with the City's Financial Policies in that the proposed REAP Subregional Partnership Program grant would not require additional financial resources from the City.